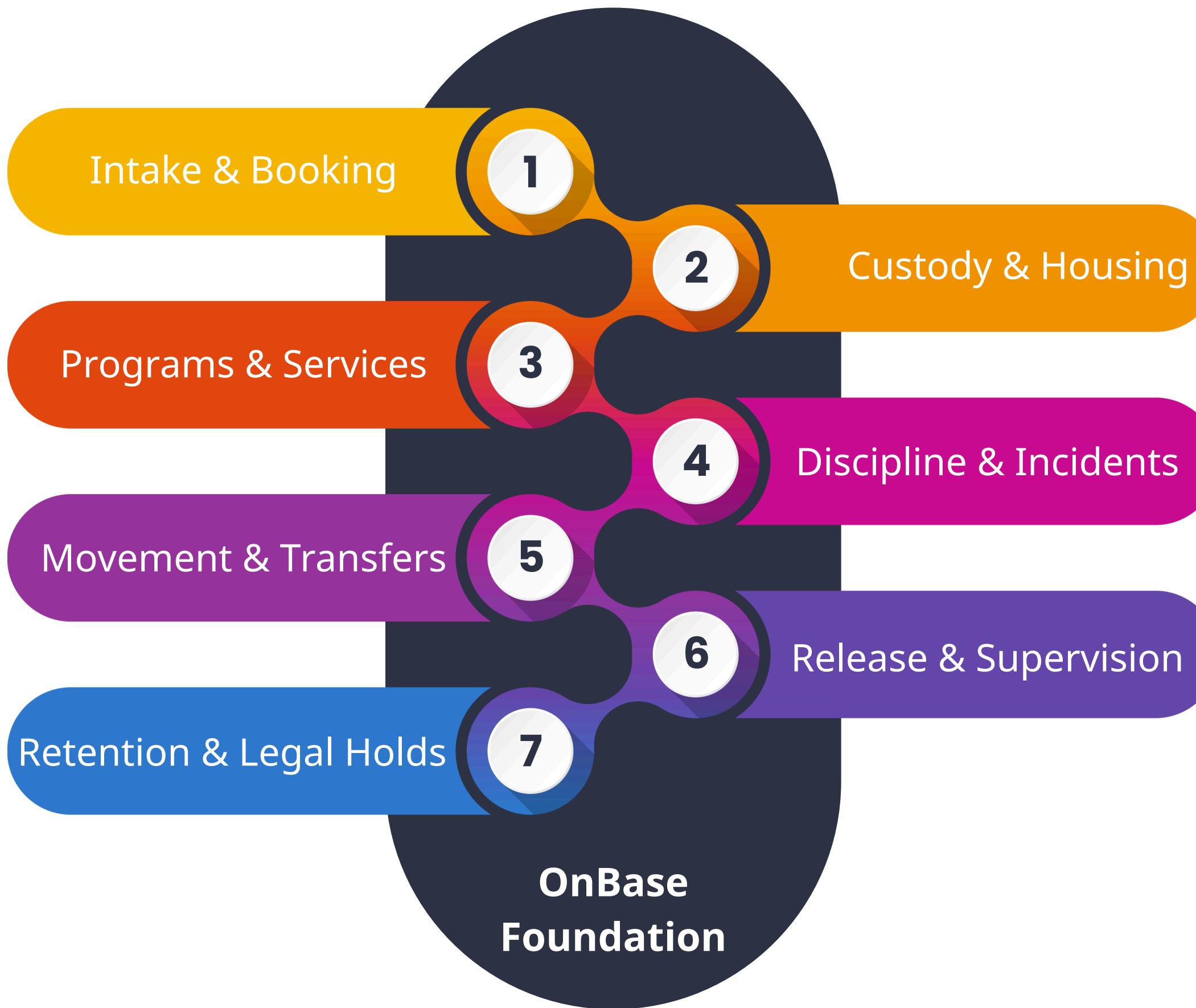


# THE OFFENDER RECORD LIFECYCLE: FROM INTAKE TO RETENTION

ONE RECORD. ONE JOURNEY. TOTAL COMPLIANCE.



A centralized digital record is the backbone of a safe and compliant correctional facility. 3SG Plus leverages the OnBase enterprise content management system to unify fragmented data into a single, secure source of truth. By digitizing every touchpoint from the moment of intake to final legal retention, DOCs eliminate paper-based gaps and ensure that critical information is always accessible to the staff who need it most.

Maintaining a comprehensive digital trail is essential for reducing institutional risk and ensuring defensible record-keeping. By automating workflows for transfers, incidents, and supervision, this system enhances operational accountability and simplifies complex compliance mandates. With a streamlined record lifecycle, your institution can focus on its core mission of public safety while maintaining the highest standards of data integrity and transparency.

## HOW 3SG PLUS HELPS

3SG Plus helps Departments of Corrections implement and configure OnBase to support the full offender record lifecycle. By aligning records management, workflows, and access controls to real-world corrections operations, 3SG Plus enables agencies to reduce risk, improve information access, and maintain defensible records from intake through retention.

**Contact us today to learn more about how 3SG Plus can help strengthen operations and compliance in your institution.**

 614.407.7990

 sales@3sgplus.com

 www.3sgplus.com